

**GOVERNMENT OF NAGALAND
NAGALAND STATE DISASTER MANAGEMENT AUTHORITY
HOME DEPARTMENT
NAGALAND: KOHIMA**

NSDMA/NSSP/2012-13 (Pt.1)

Dated Kohima the 13th June 2013

**CANCELLATION AND RE-TENDER FOR SUPPLY OF SCHOOL EMERGENCY
FIRST AID KIT**

The Short Tender Notice for supply of School Emergency First Aid Kit which was published in the Nagaland Government website by Nagaland State Disaster Management Authority (NSDMA) on the 7th May 2013 stands cancelled.

Nagaland State Disaster Management Authority, Home Department, invites fresh tenders, for supply of School Emergency First Aid Kits to be used in the Schools of Kohima and Mokokchung districts under National School Safety Programme (NSSP).

The NSDMA, Home Department is keen to buy quality School Emergency First Aid kits as given in Annexure I. The items purchased will be subjected to rigorous quality control by the delivery committee of NSDMA.

The Bidder, on being qualified is required to supply the kits mentioned in the purchase order within 15 days from the issue of the order. The Tender Documents and terms and conditions are made available on website www.nsdma.gov.in.

The last date for submission of the tender documents with item wise offer rates is 17th June 2013, 3:00 P.M.



(T.AO)IAS
Secretary
RR & DM, NSDMA
Home Department
Government of Nagaland

INSTRUCTIONS TO BIDDERS

1. Tenders being invited for the supply of School Emergency First Aid Kits from the DATE OF AWARD OF CONTRACT (ACCEPTANCE OF THE TENDER).
2. Tenders are invited in two envelopes bid system containing the tender in the prescribed form mentioned as “TENDER FOR THE SUPPLY OF SCHOOL EMERGENCY FIRST AID KITS, DUE on AT P.M. Two envelopes (A & B) should contain Bids as indicated below First Envelope -A will be opened on scheduled date of tender opening in presence of Bidders or a person holding authorization letter from the company. Firms qualifying the bids, as required will be informed on subsequent date along with supply order.
3. Earnest Money must be Deposited in the form of DD from any scheduled bank in favor of Secretary, NSDMA, Home Department.
4. Valid Sales Tax Clearance certificate issued by Sales Tax Authorities should be attached in the bidding documents.

TERMS & CONDITIONS OF TENDER

1. LANGUAGE
The tender should be submitted in English.
2. EARNEST MONEY DEPOSIT
The Earnest Money Deposit (EMD) referred to at para 4 of Instructions to Bidders shall be equal to **3%** of the **total amount** tendered quoted by the bidder in the form of DD from any scheduled bank favoring Secretary, NSDMA, Home Department. (Calculation sheet for rounded off EMD estimation should be enclosed, essentially.)
3. The Earnest Money Deposit of unsuccessful Bidder will be returned.

AGREEMENT

1. The Bidder whose tender is accepted shall submit an acceptance letter in the agency's/firm's letter head with duly signed by authorized officer of the agency or firm to the Secretary, NSDMA, Home Department within 5 days from the date of receipt of the intimation by him/her that his/her tender has been accepted. The Specimen form of agreement is as given in ANNEXURE II.
2. EXPIRY DATE
All products must indicate the date of manufacturing and expiry, all products must arrive at the purchaser's point with shelf life of at least 80% (eighty percent) of the total stipulated shelf life of the product failing which consignees will have the right of rejection within 30 days of supply, under such condition it is expected from the manufacturer to take back the rejected articles within 15 days and return the money if paid.

PRICES AND OTHER CONDITIONS

1. Details of the Kit is shown in Annexure I. The rates quoted should not vary with the quantum of the order or the destination, slab discount & discount for early delivery offered will not be taken for ranking.
2. Tenders should be typewritten and every correction in the tender should invariably be attested with full signature by the Bidder with date before submission of the tenders to the authorities concerned, failing which the tender will be ineligible for further consideration. Corrections done with correction fluid should also be duly attested.
3. Rates to be quoted inclusive of Excise Duty, Sales Tax, Vat (if applicable) transportation, insurance, and any incidental charges on F.O.R.
4. The price quoted by the Bidders shall not in any case, exceed the controlled price, if any, fixed by the Central/State Government and the Maximum Retail Price (MRP). The Secretary, NSDMA, Home Department at his discretion, will exercise the right to revise the price at any stage so as to conform to the controlled price or MRP as the case may be. This discretion will be exercised without prejudice to any other action that may be taken against the Bidder.
5. The rates quoted and accepted will be binding on the Bidder for the stipulated Rate Contract Period and on no account will any increase in the price be entertained till the completion of this period.

NOTE:

1. The acceptance of the tenders shall be communicated to the Bidders in writing.
2. The Bidder shall furnish the delivery schedule immediately on receipt of an order.
3. It shall be the responsibility of the Bidder for any shortages/damages at the time of receipt in Warehouse and Secretary, NSDMA, Home Department is not responsible for the stock of drug received, for which is no order is placed.

REPLACEMENT OF ITEMS

1. Items supplied in damaged or soiled condition or found "Not in conformity" with the accepted specification, will not be accepted and should be replaced at no extra cost to the Government WITHIN 30 DAYS FROM THE DATE OF RECEIPT OF INTIMATION, failing which, 2% penalty will be levied for the belated supplies made within another 30 days.
2. The replacement are not effected even within the above penal period, the purchaser will be free to proceed with the purchase from alternate sources.

PAYMENT PROVISIONS

1. No advance payment towards costs of School Emergency First Aid Kits will be made to the Bidder. The payment will be made only after the supplies are effected as per the supply order.
2. Payment for the supplies shall be made after the Delivery Committee Reports are received.
3. Payments towards the supply of drugs & medicines will be made strictly as per rules of the Government of Nagaland.
4. If the supply received in damaged condition it shall not be accepted.

Items			Quantity
First Aid Kit			450 Nos.
Sl.No.	Items	Quantity Per Kit	
1	Box (380 x 178 x 143 mm)	1	
2	Digital thermometer	1	
3	Roller Bandage	5	
4	Gauze Pad	5	
5	Lotion Chlorazene (Savlon 50 ml)	1	
6	Betadine Lotion (100 ml)	1	
7	Frasmeccytin Sulphate (Soframycin 20 gm)	1	
8	Splints	2	
9	Tourniquet	1	
10	Kidney tray	1	
11	Cotton	1	
12	Eye Pad	2	
13	Tape Adhesive	1	
14	Band Aid	20	
15	Scissors	1	
16	Ice Bag Sample (cold Compress)	1	
17	Hot Water Bottle	1	
18	Alcohol Swab	10	
19	Torch	1	

**ACCEPTANCE TERMS & CONDITION FOR SUPPLY OF SCHOOL EMERGENCY
FIRST AID KITS FOR NSDMA, HOME DEPARTMENT,
GOVERNMENT OF NAGALAND.**

(To Be Filled In By Bidder and Returned)

To,

The Secretary,
NSDMA, Home Department
Government of Nagaland

Dear Sir,

We have carefully perused the Terms & Conditions and the Rate of Contract and we return here with our acceptance of the terms and conditions for supply of School Emergency First Aid Kits for NSDMA, Home Department.

The supply contractor on his part has hereby agreed to supply the said scheduled items to the Purchaser at the destination specified in the supply order in such specified quantity as may be specified by the Purchaser, as per the terms and conditions of the tender and the notification at the price per unit pack stated in the supply order.

The supply contractor hereby declares that he/she has read or got the same read out for him/her understood the terms and conditions of the Notification, tender which includes the specification and descriptions of the item/s and penal clauses in case of default or violation of the contract and agrees to abide by the same in all respect.

For, and on Behalf of the firm

(Firm's Name & Address)

Signature of Authorised Signatory